



**COMMUNITY DEVELOPMENT COMMISSION
of the County of Los Angeles**

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Gloria Molina
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Michael D. Antonovich
Commissioners

Carlos Jackson
Executive Director

June 19, 2007

Honorable Board of Commissioners
Community Development Commission of the
County of Los Angeles
383 Kenneth Hahn Hall of Administration
500 West Temple Street
Los Angeles, California 90012

Dear Commissioners:

**APPROVE THE COMPLETE PURCHASE OF CISCO SWITCHING EQUIPMENT
UTILIZING AN ESTABLISHED COUNTY PURCHASE AGREEMENT (ALL
DISTRICTS)
(3 Vote)**

**CIO RECOMMENDATION: (X) APPROVE
() APPROVE WITH MODIFICATION () DISAPPROVE**

IT IS RECOMMENDED THAT YOUR BOARD:

1. Find that the payment for Cisco switching equipment is not subject to the California Environmental Quality Act (CEQA), because the proposed activity will not have the potential for causing a significant effect on the environment.
2. Approve and authorize the Executive Director to execute a purchase order with Sarcom, Inc., a vendor qualified by the County's Purchasing Agent, at a cost of \$10,416, using Investment Technology Funds included in the Community Development Commission's (Commission) approved Fiscal Year 2006-2007 budget, to be effective on the date of Board approval.

PURPOSE/JUSTIFICATION OF RECOMMENDED ACTION:

The purpose of this recommended action is to fund the sales tax, which had previously been omitted, for a Cisco hardware purchase previously approved by your Board. The Chief Information Office reviewed the initial procurement approved by your Board on December 5, 2006, and concurs with this recommended action.



FISCAL IMPACT/FINANCING:

There is no impact on the County general fund. The purchase will be funded with \$10,416 included in the Commission's approved Fiscal Year 2006-2007 budget.

FACTS AND PROVISIONS/LEGAL REQUIREMENTS:

On December 5, 2006, your Board authorized the Commission to purchase a Cisco switch from Sarcom, Inc. The amount approved was \$134,444.14, and was based upon the quotation received from the vendor. However, when the invoice was received, it was discovered that the quotation amount did not include the tax portion, which amounts to \$10,416. Therefore, the Commission is now requesting Board approval and authorization to pay the tax portion of the equipment purchase.

The new switching equipment was received and installed in January 2007. This equipment has allowed data to move more quickly along the network, allowing employees to perform daily activities more efficiently from their desktop computers.

ENVIRONMENTAL DOCUMENTATION:

The completion of payment for a Cisco switch is exempt from the National Environmental Policy Act (NEPA) pursuant to 24 Code of Federal Regulations, Part 58, Section 58.34 (a)(3), because it involves administrative activities that will not have a physical impact or result in any physical changes to the environment. The activities are also not subject to the provisions of CEQA pursuant to State CEQA Guidelines 15060(c)(3) and 15378, because they are not defined as a project under CEQA and do not have the potential for causing a significant effect on the environment.

CONTRACTING PROCESS:

The Commission will utilize County Agreement No.42793 with Sarcom, Inc. to complete the purchase of the switching equipment.

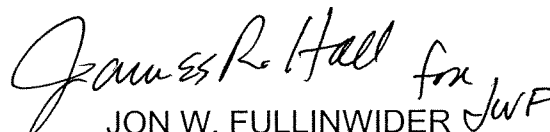
IMPACT ON CURRENT SERVICES:

Completion of the purchase of new switching equipment is necessary to make the Commission's information technology network infrastructure fully operational.

Respectfully submitted,


for CARLOS JACKSON
Executive Director

Reviewed by:


JON W. FULLINWIDER JWF
Chief Information Officer
COUNTY OF LOS ANGELES